Herbert Writing Center Help for Graduate Students

**Coursework writing help:** If you would like a review of a short portion of a draft and/or answers to brief questions you have on a paper you’re writing for a course, we recommend that you use our walk-in hours at Pendergrass Library. You may get some walk-in help in HSS 212, too; please indicate at the front desk that you are a graduate student and want to work with a lecturer or GTA tutor. You may have to wait for a tutor to be available. A limited number of online appointment hours are also available; see [https://utk.mywconline.com](https://utk.mywconline.com) for the hours and the appointment scheduler (select “Online Graduate Student Writing Help”).

**Thesis/dissertation help:** You may meet one-to-one with a Herbert Writing Center consultant, who will offer constructive feedback designed to help you with your writing processes and written document. 30- or 60-minute conversations (time permitting) may include planning and outlining, organizing the structure of a chapter, learning how to polish a later draft, how to cite sources, and more. If you’re stuck and need help getting going again, talking with us will help!

- In Fall and Spring, this service is offered on a walk-in basis at our Pendergrass Library location. See [https://writingcenter.utk.edu](https://writingcenter.utk.edu) for hours. A limited number of online appointment hours are also available; see [https://utk.mywconline.com](https://utk.mywconline.com) for the hours and the appointment scheduler (select “Online Graduate Student Writing Help”).
- In summer, this service is offered on a walk-in basis at our HSS 212 location. You may have to wait until one of our experienced tutors is available. See [https://writingcenter.utk.edu](https://writingcenter.utk.edu) for hours.

**If your first or strongest language is not English,** we can assist you.

- In Fall and Spring, this help is offered in person at the ESL Writing Center in Hodges Library, North Commons, Room 220F. The walk-in and appointment hours and the appointment scheduler are available at [https://utk.mywconline.com](https://utk.mywconline.com).
- In summer, this help is available on a walk-in basis in our HSS 212 location; see [https://writingcenter.utk.edu](https://writingcenter.utk.edu) for hours.

**Application materials help:** Help with CVs, résumés, personal statements, application cover letters, and teaching statements.

- In Fall and Spring, this help is available on an appointment basis (in-person and online). The hours and appointment scheduler are available at [https://utk.mywconline.com](https://utk.mywconline.com).
- In summer, this help is available on a walk-in basis in our HSS 212 location; see [https://writingcenter.utk.edu](https://writingcenter.utk.edu) for hours.

**Workshops:** We offer various workshops for graduate students each semester and collaborate with the UT Libraries, Graduate School, and Office of Career Development on others. Events will be posted on [https://calendar.utk.edu](https://calendar.utk.edu) and on the Herbert Writing Center’s website, [https://writingcenter.utk.edu](https://writingcenter.utk.edu).

**Editing/proofreading:** You may request that someone edit your work on a fee basis outside of the Herbert Writing Center. To request a freelance editor, use our “Request for Editing” form, and we will try to put you in touch with an experienced editor.
Request for Freelance Editing

If you would like someone to edit your document, the Herbert Writing Center will try to find a qualified local freelance editor for you. We cannot guarantee that someone will be available for editing, but we will try to find someone for you.

Please be aware that this request is for a private, fee-based service, and the fee will be negotiated between you and the person who edits your document.

Either drop off this form at the Herbert Writing Center in HSS 212, or email the requested information to writingcenter@utk.edu.

Please provide ALL of the following information:

Date:
Name:
Phone:
Email:
Department:
Date you need the edited document back:
Length of document (# of pages, approximately):
Brief description of subject:

We will contact you within about 48 hours regarding whether or not someone is available to edit your document.

Plan ahead! Please do not expect to get your edited document back in less than a week. Also, depending on the length of your document and the time of the semester, it may take even longer for an editor to complete work on your document.