**Request for Freelance Editing**

If you would like someone to edit your document, the Judith Anderson Herbert Writing Center will try to find a freelance editor for you. We cannot guarantee that someone will be available for editing, but we will try to find someone.

Please be aware that this request is for a private, fee-based service, and the fee will be negotiated between you and the person who edits your document.

Either drop off this form in HSS 212 (the Herbert Writing Center), or email [writingcenter@utk.edu](mailto:writingcenter@utk.edu) to make your request.(You may attach this form or include the requested information in the body of your email.)

**Please provide all of the following information:**

Date:

Name:

Phone:

Email:

Department:

Date you need the edited document back:

Length of document (# of pages, approximately):

Subject:

We will contact you within about 48-72 hours regarding whether or not someone is available to edit your document. Please do not expect to get your edited document back in less than a week. Also, depending on the length of your document and the time of the semester, it may take even longer for an editor to complete work on your document.